

MEMORANDUM TO: Interested Parties
FROM: Maggie Burleson, City Clerk
DATE: December 15, 2011
SUBJECT: Regular Meeting Schedules

Attached please find a list of the City of Asheville's Boards and Commissions along with their regular meeting days and times. Also, please note that each board has a contact person. Should you need any information concerning that board or to confirm a meeting time and/or place, please contact that person. As required by law, the regular meeting schedule will be on file in my office.

If you need any additional information, please call me at 259-5601.

Board & Commission Members/Liaisons for 2012

Affordable Housing Advisory Committee

Board is being set up

Contact: Jeff Staudinger 259-5728

Council: Smith (liaison)

Airport Authority

8:30 a.m.

Second Friday of each month

Board Room @ Asheville Airport Offices

Contact: Lew Bleiweis 684-2226

Council: Newman (Member to 6-30-12 or until off Council)

Alcoholic Beverage Control Board

8:30 a.m.

Last Tuesday of each month

One Cherry Street, North

Contact: Mark Combs 251-6192

Council: Davis (Liaison)

Americans with Disability Act Compliance Committee

Meets on an as-needed basis

4th Floor Conference Room - City Hall

Contact: Robert Griffin 259-5726

Council: Smith (Member)

Asheville City Council Formal Meetings

5:00 p.m.

2nd & 4th Tuesdays of each month

2nd Floor - Council Chamber - City Hall

Contact: Maggie Burleson 259-5601

Asheville Regional Housing Consortium Board

9:30 a.m.

Meets on an as-needed basis

Contact: Jaime Matthews 259-5721

Council: Davis (Chair – Chair of H&CD Committee is Chair)

Board of Adjustment

2:00 p.m.

Fourth Monday of each month

1st Floor North Conference Room - City Hall

Contact: Patti McFarland 259-5627

Council: Manheimer (Liaison)

Board of Electrical Examiners

9:00 a.m.

Second Tuesday in January, April, July, October
Room A109 in Public Works Facility at

161 S. Charlotte Street

Contact: David Souther 259-5661

Council: Bothwell (Liaison)

**Boards & Commissions Committee
(City Council)**

4:15 p.m.
2nd Tuesday of each month
Room 209 – City Hall Building

Contact: Maggie Burleson 259-5601

Council: Manheimer – Vice-Mayor (Chair)
Davis
Smith

Citizens/Police Advisory Committee

6:00 p.m.
Meets on a monthly basis
Asheville Police Department – Municipal
Building – 100 Court Plaza

Contact: 259-5867

Council: Pelly (Ex-Officio Member -
non-voting)

Civic Center Commission

4:00 p.m.
1st Tuesday of each month
Asheville Civic Center – Banquet Hall

Contact: Sam Powers 259-5433

Council: Davis (Liaison)

Civil Service Board

8:00 a.m.
1st Friday of each month
Room 623 – City Hall

Contact: 259-5690

Council: Hunt (Liaison)

Community Action Opportunities

12:00 Noon
Fourth Tuesday of February, April, June,
August, October & December
Community Action Opportunities –
25 Gaston Street

Contact: Vicki Heidinger 252-2495

Council: Hunt

Community Relations Council

4:30 p.m.
Last Wednesday of January, March,
May, July, September and November
Housing Authority Board Room –
165 S. French Broad Avenue

Contact: 252-4713

Council: Mayor (Liaison)

Crime Stoppers

8:30 a.m.
Fourth Tuesday of each month
Sheriff's Department at 202 Haywood Street

Contact: Jeff Eaton 250-4655

Council: Pelly (Liaison)

Downtown Commission

8:30 a.m.

Second Friday of each month

1st Floor North Conference Room – City Hall

Contact: Jessica Bernstein 259-5525

Council: Davis (Member until off Council)

Eagle-Market Street Board of Directors

4:00 p.m.

Third Tuesday of every other month (January, March, May, July, September & November)

70 Market Street, Asheville, N.C.

Contact: Darryl Hart 252-2090

Council: Mayor (Liaison)

Economic Development Coalition of Asheville & Buncombe County

8:00 a.m.

Last Thursday of every month

Chamber of Commerce Board Room at
36 Montford Avenue

Contact: Debra Harris 258-6117

Council: Hunt (Member at Pleasure of Council)

Fair Housing Commission

4:00 p.m.

First Wednesday in February, April, June, August, October and December

Community Relations Council Offices - 50 South French Broad Avenue - Room 214

Contact: 252-4713

Finance Committee (City Council)

3:30 p.m.

Fourth Tuesday of each month
Room 623 – City Hall

Contact: Cheryl Heywood 259-5598

Council: Manheimer (Chair)
Hunt
Pelly

Firemen's Local Relief Fund

9:00 a.m.

January and August of each year
Wachovia Bank Building

Contact: Scott Burnette 259-5636

Council: Bothwell (Liaison)

Greenway Commission

3:30 p.m.

Second Thursday of each month
1st Floor Conference Room – City Hall

Contact: Al Kopf 259-5800

Council: Pelly (Liaison)

Historic Resources Commission

4:00 p.m.

Second Wednesday of each month

1st Floor Conference Room - City Hall

Contact: Stacy Merten 259-5836

Council: Hunt (Liaison)

Homeless Initiative Advisory Committee

11:00 a.m.

Last Monday of each month

Housing Authority Board Room –

165 S. French Broad Avenue

Contact: Amy Sawyer 259-5851

Housing Authority

6:00 p.m.

Second Wednesday of each month

Housing Authority Board Room –

165 S. French Broad Avenue or

at one of the Development offices

Contact: Gene Bell 258-1222

Council: Mayor (Liaison)

**Housing & Community Development
Committee (City Council)**

8:30 a.m.

3rd Thursday of each month

5th Floor Planning Conference Room - City Hall

Contact: Jaime Matthews 259-5721

Council: Davis (Chair)
Pelly
Smith

**HUB Community Economic Development
Alliance Board**

8:30 am

3rd Tuesday of each month

Public Works Building – 161 S. Charlotte St..

Contact: David Brown 274-0828

Council: Mayor (Member)
Hunt (Member – Must be
Member of PED Com)

Land-of-Sky Regional Council Board

1:00 p.m.

Fourth Wednesday of each month

(except no mtgs July and Nov)

339 New Leicester Highway – Suite 140

Contact: Michelle Barber 251-6622

Council: Mayor (Member–Must be Mayor)
Bothwell (Alternate)

Metropolitan Sewerage District Board

2:00 p.m.

Third Wednesday of each month

MSD Offices – 2028 Riverside Drive, Asheville

Contact: Sondra Honeycutt 254-9646

Council: Pelly (Member till 1-19-13)
Russell (Member till 1-19-12)
Manheimer (Member till
1-19-14)

Neighborhood Advisory Committee
Committee is being set up

Contact: Marsha Stickford 259-5506

Council: Pelly (Liaison)

Noise Ordinance Appeals Board
3:00 p.m.
Fourth Thursday of each month
Chief's Conference Room, Municipal Bldg

Contact: Vickie Rogers 259-5855

Council: Bothwell (Liaison)

Pack Place Board of Trustees
4:00 p.m.
Second Wednesday of every month
2 South Pack Square

Contact: Heather Nelson 257-4544
ext. 303

Council: Hunt (Member - Discretion
of Council)

Pack Square Conservancy Inc.
Noon
2nd Wednesday of each month
1 West Pack Square, 5th Floor Conference Room

Contact: Ruth Planey 252-2300

Council: Jeff Richardson (City Mgr
designee)

Personnel Committee (City Council)
Meets on an as-needed basis
Room 209 – City Hall Building

Contact: Bill Russell 274-7388

Council: Mayor (Chair)
Manheimer
Smith

**Planning & Economic Development
Committee (City Council)**
3:30 p.m.
3rd Tuesday of each month
1st Floor North Conference Room – City Hall

Contact: Janet Dack at 232-4505

Council: Manheimer (Chair)
Bothwell
Hunt

Planning & Zoning Commission
5:00 p.m.
First Wednesday of each month
1st Floor North Conference Room – City Hall

Contact: Christy Edwards 232-4504

Council: Manheimer (Liaison)

**Police Officers & Firefighters Disability
Review Board**

Meets the First Thursday of each month on
an as-needed basis
1st Floor North Conference Room - City Hall

Contact: 259-5690

Council: Manheimer (Chair – Must be
Vice-Mayor)

Public Art & Cultural Commission

4:00 p.m.
Fourth Thursday of each month
1st Floor Conference Room – City Hall

Contact: Diane Ruggiero 259-5815

Council: Smith (Liaison)

Public Safety Committee (City Council)

3:30 p.m.
Meets Quarterly and On An As-Needed Basis
4th Floor Training Room in Municipal Building

Contact: Natalie Bailey 232-4538

Council: Bothwell (Chair)
Davis
Smith

Recreation Board

12:30 p.m.
Second Monday of each month
1st Floor Conference Room – City Hall

Contact: Debbie Ivester 259-5800

Council: Bothwell (Liaison)

Retreat Committee (City Council)

Meets on an as-needed basis

Contact: Phil Kleisler 232-4541

Council: Mayor
Manheimer
Pelly

River District Design Review Committee

9:00 a.m.
Fourth Wednesday of each month
11 Church Street – Historic Meeting Room

Contact: Nathan Pennington 259-5848

Council: Smith (Liaison)

Riverfront Redevelopment Commission

4:00 p.m.
2nd Thursday of each month
Chamber of Commerce Board Room at
36 Montford Avenue

Contact: Stephanie Monson 232-4502

Council: Davis (Member – until off
Council)

Rules Committee (City Council)

Meets on an as-needed basis

Contact: Bob Oast 259-5610

**Council: Mayor
Manheimer
City Attorney**

School Board

Contact: Elaine Carter 350-6119

Regular Board Meeting

6:30 p.m.

First Monday of each month

Administrative Offices - 85 Mountain Street - Lucy Herring Building

Council: Hunt (Liaison)

Worksession

5:00 p.m.

Monday one week before the Regular Board Meeting

Training Room 203 at Administrative Offices – 85 Mountain Street -
Lucy Herring Building

Soil Erosion/Stormwater Review Committee

Meets on an as-needed basis

Contact: McCray Coates 259-5966

Council: Hunt (Liaison)

**Sustainable Adv. Committee on
Energy & the Environment**

3:00 p.m.

Third Wednesday of each month

Room A109 in the Public Works Building

at 161 S. Charlotte Street

Contact: Maggie Ullman 271-6141

Council: Bothwell (Liaison)

Technical Review Committee

2:00 p.m.

First and Third Monday of each month

Room A109 in the Public Works Building

at 161 S. Charlotte Street

Contact: Kim Hamel 259-5849

Tourism Development Authority

9:00 a.m.

Fourth or Last Wednesday of each month

Chamber of Commerce Boardroom at

36 Montford Avenue

Contact: Jonna Reiff 258-6111

**Council: Smith (Ex-Officio,
Non-Voting Member)
(Discretion of Council)**

Transit Commission

4:00 p.m.

First Tuesday of each month

1st Floor Conference Room – City Hall

Contact: Mariate Echeverry 232-4528

Council: Smith (Liaison)

Transportation Advisory Committee

12:30 p.m.

Fourth Thursday of each month

339 New Leicester Highway

Contact: Carrie Runser-Turner 251-6622
ext. 134

Council: Hunt (Member)
Pelly (Alternate)
Davis (Member)
Smith (Alternate)
(Discretion of Council)

Tree Commission

Noon

Third Monday of each month

Room A109 in Public Works Building
at 161 S. Charlotte Street

Contact: Lora Morgan 259-5932

Council: Bothwell (Liaison)

Victoria of Asheville

Meets on an as-needed basis

Contact: Jeff Richardson 259-5602

WNC Regional Air Quality Agency Board

4:00 p.m.

Second Monday of January, March, May, July,
September and November

49 Mt. Carmel Road

Contact: Juanita Shanley 250-6777

Council: Bothwell (Liaison)